

**Work Session Meeting Minutes  
February 20, 2018**

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmembers Present:** Thomas Wheeler, President, Dan Mandolesi, Vice President, Mayor Mahon, Judy Coleman, Doug Edge and Mallory Menta.

**Councilmember's Absent:** Doug Harris and Nick Lodise, and Sarah Omietanski, Jr. Council Person

**Other's in Attendance:** Solicitor Robert DeBias, Secretary Dorothy Omietanski and Fire Marshal Wheeler

**Call to Order:** Mr. Wheeler called the meeting to order at 7:51 pm; all those present joined in the Pledge of Allegiance.

**Public Comment:** no comment

**Jr. Council Member:** no report

**Solicitor Report:**

- Feriod Subdivision – The subdivision is complete
- RDA Langhorne Manor – Langhorne Manors project is complete, they have submitted a request for payment for \$100,000, and their quarterly status report for signature.

**A motion made by Mr. Mandolesi seconded by Ms. Coleman to approve the request for payment from Langhorne Manor Borough to be submitted to the RDA; motion carries 5-0-0.**

- RDA LED Light Project – Mr. DeBias asked for an update on the progress of the LED light project. Mr. Mandolesi apologized for the slow progress made since the last meeting, but he was out of town. Mr. Mandolesi and Mr. Lodise have an appointment with Kiss Electric on Thursday to discuss the specs for the job. Mr. Mandolesi does have a finalized count of the street lights, which stands at 78 right now. The only issue that needs to be resolved are the 4 lights at Faust Funeral Home. He would like to confirm that they are being paid for by Faust and not the borough.
- Sunshine Act Webinar – Mr. DeBias and Mr. Wheeler attended a webinar on the Sunshine Act on Wednesday. The webinar did discuss work session meetings. The presenter explained that work session meetings are improper because they are not addressed in the borough code. The borough code only mentions one meeting a month. Because they are considered improper it is important that council not take official action at these meetings unless necessary, and in that event the action taken would be ratified at the next regular meeting.

- Mercy Ingraham's Email – Mr. DeBias wanted to confirm that everyone in council was aware of Ms. Ingraham's email she sent regarding flood insurance. FEMA is requesting that Ms. Ingraham provide a certificate of elevation in order to receive future flood insurance. In order to receive this, she will need to hire an engineer. She is asking for the borough's assistance with this matter, and will be present at the next meeting to discuss what she is requesting. If there are other residents who are required to provide this information she was hoping to coordinate an effort, and split the cost involved between the residents involved. The residents who have already had their homes raised would not be involved in this issue as well as anyone who opts to not have flood insurance. Ms. Mahon asked other residents along flood plain if they received the same letter. Ms. Mahon found that other residents received a letter from FEMA, however she has found no one else needs to provide a certificate of elevation. Ms. Mahon is concerned that Ms. Ingraham somehow slipped through the cracks regarding this information.

### **Fire Marshall:**

- RDA Grant – Fire Marshal Wheeler informed council that William Penn Fire Company did receive one bid for the breathing apparatus. The company who provides the item has territory rights, so they are the only provider they have to purchase the item from. Fire Marshal Wheeler will confirm this information.
- PENDOT – There is flooding on Main Street due to a clogged inlet. PENDOT was contacted, and two employees did come to address the issue. They arrived without boots, so they were not able to really look at the problem. They set up safety cones and left. Mr. Wheeler will make another call to them regarding the matter. If PENDOT determines it is not their responsibility something will need to be done by the borough address the matter. Mr. Wheeler would like council to approve him spending money to unclog the inlet if needed.

**A motion made by Mr. Mandolesi seconded by Mr. Edge if PENDOT is not willing to unclog the inlet on Main Street Mr. Wheeler has the approval to contact BCWSA to clean out the inlet at a cost not exceeding \$1,500; motion carries 5-0-0.**

**Traisr:** Ms. Mahon likes the program for MS4 and storm water. Mr. Mandolesi thinks that the program is great for big municipalities however would be overkill for our needs.

Note Mr. Lodise arrived at 8:30pm

Mr. Wheeler pointed out that the program the Water Authority uses is less expensive then Traisr, however the customer service is horrible. The Water Authority has spent a lot of time trying to figure out the program. Ms. Menta suggested we talk to a municipality who is our size and who currently uses Traisr and ask them how they use the program and how they like it. Mr. Edge recommended council confirm that we keep our data if in the future should we decide to cancel the program. Ms. Coleman thinks it is a lot of money and maybe we could find a smaller program for less money. The cost of Traisr with the programs they recommended would cost the borough \$6,500 per year for a 5-year contract. Mr. Edge offered to research into other programs that may be available to compare.

**Mayor:**

- Census – Mayor Mahon received a letter from the U.S. Census Bureau asking for updates to legal boundaries, names and governmental status of all governmental units. Mayor Mahon just wanted to confirm that nothing has changed.
- MS4 Flood Plain – Mayor Mahon will continue to serve as MS4 and flood plan coordinator for now. She set up three dates with Mr. Canales regarding the PAG 13 Permit. There have been format changes, which she wants to review with Mr. Canales, to make sure the borough is complying to the standards.
- DEP – Mayor Mahon received a letter from DEP to Mr. Butler at BCWSA. The letter states that the DEP reviewed the proposed NICMP revisions, and accept the current revisions. The DEP will be releasing the March 10, 2014 connections, and the 2015 connections may be released to those municipalities that have complied with the submissions of the Act 537 Plan, Hulmeville is listed as one that has complied.
- Hopewell Lane – Mayor Mahon hosted a meeting between residents of Hopewell Lane and Michelle Court. A few items came up during the discussion that the residents will need to address. There is a swale that is missing on the side of the home at Hopewell Lane, part of a berm is also missing, and one of the drains sits higher than the property around the drain. Mayor Mahon reminded the group that this is a civil concern, and that each party must be careful of their actions. Someone placed cement bags and a ball in one of the drains. This behavior cannot continue if they want resolution.
- Weddings – Mayor Mahon conducted her first wedding ceremony at William Penn Fire Company. Any resident of Hulmeville who gets married in the borough will be free of charge for Mayor Mahon to conduct the ceremony.

**Budget:**

- Budget Update – Ms. Coleman updated the budget with the new assessment information. She signed and submitted the updates to Ms. Omietanski

**Streets:**

- Pot Holes Main Street – Mr. Lodise spoke to a new contact Bob Graham regarding the holes on Main Street. Mr. Graham assured Mr. Lodise that the holes would be filled soon. It has been a very bad winter this year and they have been extremely busy trying to keep up with requests.

**Personnel:****Borough Property:**

- Thermostat - Mr. Mandolesi changed the batteries in the two thermostats at Borough Hall.

**Correspondence:**

- William Penn Fire Company Affair – Council received an invitation addressed to Hulmeville Borough Council inviting them to the annual affair. The affair will be held at 321 Main Street on April 14, 2018 at 6:30pm. The RSVP is due by March 10, 2018. Ms. Omietanski will scan the documents, and email them to council.
- Thank You – Mayor Mahon send council a thank you card for the gift sent after the passing of her father in law.
- Household Hazardous Waste Collection – Ms. Omietanski received, and posted at Borough Hall the upcoming hazardous waste collection dates. She will send the email to council as well.
- 1 Green Street – The owner at 1 Green Street had issues with trash collection, and when he contacted Republic, Republic is still claiming to not service our area. The home owner finally contacted corporate and got the matter resolved.

**Old Business:**

- Webinar – Mr. Wheeler invited council to join him for a webinar on managing municipal police departments from 12-1 at borough hall on February 21, 2018.
- Solicitor Fees – Mr. Wheeler would like to propose council increases the solicitor fees to \$300/hour for land planning reviews. This charge is sent directly to the developer.
- Water Authority Position – There is still one position that needs to be filled.

There being no further official business the meeting was adjourned at 9:30 pm; motion made by Mr. Lodise seconded by Mr. Mandolesi.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary